

NMSU Faculty Senate Vice-Chair Report—February 2021 Activity Submitted by Susan E. Beck

Associate Deans Academic Council

Date: February 8, 2021

1. Faculty Credentials—Shelly Stovall has drafted a request to deans and department heads regarding faculty credentials for teaching per NMSU ARP 6.50 and HLC. The University must have readily accessible documented evidence of faculty qualifications for teaching.
2. GenEd Catalog Changes—Kori Plank introduced proposed changes to the catalog to clarify the 9 credit hour rule. The proposed language was approved for lower level Gen Ed courses.
3. Schedule Types for Fall '21—Dacia Sedillo is presenting at ADC tomorrow regarding confusion about how Fall '21 will be run. Per the Pandemic Action Team, social distancing will still be in place for the foreseeable future which means that Student Records is going to try and bring more rooms online to accommodate more in-person classes.
4. Time Block Scheduling--Prior to COVID, ADAC had approved new time blocks which aligned MWF start times. This was done to help alleviate final exam conflicts. This was supposed to be in place for Spring '21, but departments weren't reminded so there are courses that do not follow the new time block schedule. Moving forward, the new course blocks need to be in place for Fall '21. Kori Plank asked for permission to align the sections to the new time blocks in instances where the old-time blocks were used.
5. Scheduling Blocks--Kori Plank will circulate a list of courses to each Associate Dean that fall outside of the new time block to work with the Department Head to determine whether or not the course should be changed.

Date: February 21, 2021

1. Electronic transcripts—Debbie Giron noted that the Registrar's office is using a new vendor, Parchment, and it should help students order their transcripts easier and faster. If you experience problems, send email to records@nmsu.edu
2. Schedule notes template language--Jennifer Hodges proposed schedule notes templates for hybrid classes. These include: key components for each description, whether and how rotating participation is required, details on exam requirements, whether the course has multiple components with different attendance requirements, and whether the course can be wholly completed online. Jennifer will distribute these to department heads and gather faculty and department head feedback.
3. Fall schedule discussion—We all agreed that we need to get better info on vaccination schedule, details, who we talk to about these.
4. Summer Gas—Joe Lakey encouraged the using GAs in the summer. They can be hired to teach fewer than 15 students which is the bottom cap for faculty for summer school.

University Program Approval Committee

Date: February 18, 2021

1. Committee members had a demo of Gray Associates Program Evaluation System that provides myriad metrics on the viability of launching a new academic degree program. This is a system to which NMSU now subscribes and the committee is examining ways it can be employed in concert with new program proposals.
2. New programs--The committee looked over the list of 8 new programs needing review and approval: Medical Anthropology UG Minor; English Rhetoric & Professional Communication Online

MA; Doctorate of Nursing Practice, concentration on Population Health Leadership;
Mathematics (Probability & Statistics) BS; Anthropology (Culture & Language) BA; East Asian
Studies UG Minor; Africana Studies UG Minor; Manufacturing Studies Graduate Minor.

Also attended with Chair Julia Parra: Assignments Advisory Group, February 16, 2021; Advisory Council
on Budget and Restructuring, February 26, 2021