



PRESIDENT'S OFFICE

FACULTY SENATE TRANSMITTAL ACTION FORM

TO:

FROM:

Provost Dan Howard

President Garrey Carruthers

REFERENCE:

Faculty Senate Action Form

REFERENCE NUMBER:

Proposition: No.01-15/16

NOTE:

A proposition to request approval for a new undergraduate major in Educational Leadership as outlined in 6.82A of the NMSU Policy Manual.

OK FOR PRESIDENT TO SIGN

HOLD WITH COMMENTS

NOTES/COMMENTS:

ADMINISTRATIVE ACTION:

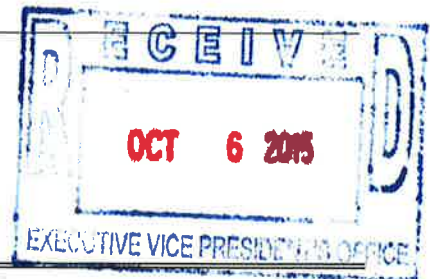
EMAIL SENT TO FACULTY SENATE (DATE):

CAMPUS MAIL SENT TO FACULTY SENATE (DATE):

SIGNED FOR BY:

[Handwritten Signature]

DATE RECEIVED: 10/06/2015



PRESIDENT@NMSU.EDU

575.646.2035

12:49 PM

Faculty Senate Transmittal and Administrative Action Routing Form

To: Office of the University President
From: Faculty Senate Chair, Dr. Stuart Munson-McGee
RE: Proposition: 01-15/16
Date: October 6, 2015

Please find enclosed:

- Faculty Senate Legislation No.; entitled, "A proposition to request approval for a new undergraduate major in Educational Leadership as outlined in 6.82A of the NMSU Policy Manual", approved by the Faculty Senate on October 01, 2015 .
- A copy of _____, for informational purposes only.
- Other:

The following administrative action is respectfully requested:

- Your review and approval; as well as placement of this item on a subsequent Agenda for approval by the Board of Regents. This item affects policy in the NMSU Policy Manual and/or other policy document (e.g. Undergraduate Catalog, Graduate Catalog, Student Handbook, etc). Based on the timeline provided in Policy 1.05.70 B. 2. b. your action to either approve or veto is requested within 40 days from receipt of this transmittal, or December 03, 2015.
- A previous veto of legislation affecting academic policy has been overridden by 2/3 vote of the Faculty Senate; pursuant to the timeline provided in Policy 1.05.70 B. 2. c., your action to rescind that veto is requested within five business days of receipt.
- Please indicate your availability to meet with Faculty Senate leadership to discuss.
- Other:

Action by University President:

- I acknowledge receipt of the above, which does not require further administrative action.
- I have received the legislation forwarded to this office, and will respond further at a later date.
- I approve this legislation, and will place on the Agenda for a future meeting of the Board of Regents.
- I approve this legislation on a provisional basis in order for it to become effective immediately, and will place on the Agenda for ratification at a future meeting of the Board of Regents.
- I veto this legislation.
- Other:


Garrey Carruthers, NMSU President

Date: 12/1/15

*- 120 hour
action*

Please retain copies of this routing form for your files, and return completed, signed form to:

Britney Stout, Faculty Senate Recording Secretary
MSC 3445 Provost's Office
Email: dearbrit@nmsu.edu
Phone: (575)646-2998

Proposition: 01-15/16

Title: A proposition to request approval for a new undergraduate major in Educational Leadership as outlined in 6.82A of the NMSU Policy Manual.

Proposition Sponsors:

- Sponsor 1, College of Education: Dr. Joe Berning
- Sponsor 2, College of Education: Dr. Enedina Vasquez
- Sponsor 3, College of Education: Dr. Mary Prentice

Proposed Committee:

Academic Affairs

Actual Committee: University Affairs

Prior Approvals (if appropriate):

Department:	November 29, 2011
College:	March 11, 2015
Associate Deans Advisory Council:	March 23, 2015
Academic Deans Council:	June 8, 2015

Proposition:

The department of Educational Leadership and Administration in the College of Education is requesting approval for an undergraduate major in Educational Leadership under the Bachelor's of Science in Education degree.

Rationale:

See narrative that follows this proposition.

Appendices

Appendix 1:

- Listing of areas in which open positions are posted listing a bachelor's degree as required.

Appendix 2:

- Listing of required courses with descriptions.

Appendix 3:

- 128 credit hour program of study for the proposed Educational Leadership major.

Appendix 4:

- 120 credit hour program of study for the proposed Educational Leadership major.

Educational Leadership Major
Bachelor of Science in Education Degree

Rationale

On any given day, a search for entry level positions in universities and community colleges produces hundreds of listings (see attached listing from *Higher Ed Jobs* as one example). These entry level positions, in areas such as Career Services, Admissions, Financial Aid, and Advising, require a bachelor's degree. Having employees with such undergraduate educational leadership background may help to increase the persistence and retention of college students. To position NMSU students to be highly competitive for these positions in higher education administration, we propose to offer an undergraduate major in Educational Leadership. The major will come under the Bachelor of Science degree in Education. There is precedent for such a major, as illustrated by Bucknell University's Bachelor of Arts, with one choice of a major listed as *College Student Personnel*. We feel that NMSU will be at the forefront of undergraduate educational leadership instruction by offering the *Educational Leadership* major in the B.S. degree in Education.

Additionally, we have evidence of student interest. In the department, the graduate-level administrative area in which we have the highest number of student applicants is Higher Education Administration. This new major would also provide NMSU with additional recruitment of students across the state and region as it will be the first Educational Leadership major offered in the state and region. Offering students the opportunity to choose this career field when still an undergraduate will expand the number of career options students will have as well as to provide them with the background to apply to our M.A. program to further their education.

The department already offers many of the courses needed for this major and we need no additional resources to offer this major. The program of study has been designed so that EL majors may choose from a wide listing of undergraduate minors in other departments and in colleges other than CoEd in addition to the required VWW courses and elective offerings. Only one course outside of the CoEd is listed as a requirement (choice of Comm 376 or Comm 377), and thus this major will not place an unexpected additional enrollment burden on other colleges.

The proposed EL major is currently 128 credits, which is the minimum number of credits for an undergraduate degree at NMSU. We are aware of the possible move to a 120 credit hour limit for undergraduate degrees and thus we have both the current 128 credit hour program of study, and, by eliminating two 300 level courses and two credits of elective courses, we have a 120 credit hour program of study ready should the University requirements change. In both programs of study, the required minimums of 24 credits in the major field and 18 credits of upper division offerings are included as delineated in policy 6.82A of the NMSU Policy Manual.

Proposal to request approval for a new undergraduate major in Educational Leadership as outlined in 6.82A of the NMSU Policy Manual approved by:

Committee/Administrator	Vote	Signature	Date
ELA Department Head	Approve	Mary A. Portice D. Christman	10-09-14 11/29/11
ELA Department Faculty	Vote to approve = 8 Vote to not approve = 0 Abstained = 0		11/29/11
College of Education Dean		D. Pope-Davis	2/1/16
Associate Dean's Advisory Council		Sonyal Cooper	3/23/15
Academic Dean's Council		M. Funt	6/30/15
Faculty Senate		[Signature]	2/3/16
Provost		Dan Howard	12/1/15
President		[Signature]	12/1/15

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Administrative Positions

- [Academic Advising](#) (384)
- [Admissions and Enrollment](#) (927)
- [Adult and Continuing Education Programs](#) (136)
- [Alumni Associations and Services](#) (129)
- [Arts and Museum Administration](#) (148)
- [Assessment, Accreditation, and Compliance](#) (184)
- [Athletics and Coaching](#) (778)
- [Broadcasting, Radio, and Television](#) (58)
- [Bursar and Student Accounts](#) (64)
- [Business and Financial Services](#) (1,091)
- [Career Counseling and Placement](#) (267)
- [Child Care Services](#) (134)
- [Computer and Information Technology](#) (1,991)
- [Conference and Events Administration](#) (99)
- [Counseling](#) (288)
- [Curriculum Design](#) (101)
- [Development and Fundraising](#) (684)
- [Disability Services](#) (132)
- [Distance Education Programs](#) (51)
- [Economic and Business Development](#) (95)
- [Executive Assistants](#) (139)
- [Extension and Outreach](#) (217)
- [Facilities Management](#) (981)
- [Faculty Development](#) (51)
- [Financial Aid](#) (268)
- [Food Services](#) (175)
- [Health and Medical Services](#) (1,592)
- [Human Resources](#) (387)
- [Institutional Research and Planning](#) (126)
- [Instructional Technology and Design](#) (230)
- [International Programs and Services](#) (179)
- [Laboratory and Research](#) (2,295)
- [Legal Affairs](#) (99)
- [Libraries](#) (361)
- [Multicultural Affairs and Affirmative Action](#) (89)
- [Occupational and Environmental Safety](#) (103)
- [Police and Public Safety](#) (251)
- [Public Relations, Marketing and Communications](#) (670)
- [Publications and Editing](#) (55)
- [Registrars](#) (169)
- [Religious Services](#) (23)
- [Residence Life and Housing](#) (386)
- [Sales](#) (77)
- [Secretary and Administrative Assistants](#) (1,076)
- [Sponsored Programs, Grants, and Contracts](#) (338)

APPENDIX 2

EL Major Core Courses (128 hr degree; 51 core credits)

- CEP 300V Human Relations Training 3
Gain skills, knowledge, and sensitivity for living and working with others.
- CEP 110G Human Growth & Behavior 3
Introduction to the principles of human growth and development throughout the life span.
- CEP 210 Educational Psychology 3
Psychological foundations as they apply to the learner in the class room setting.
- CEP 451V Introduction to Counseling 3
Principles of counseling for non-majors.
- CEP 495 Psychology, Multiculturalism, and Counseling 3
Understanding social identities such as race, ethnicity, sexual orientation, age, social class and spirituality as it relates to psychology development, academic achievement and counseling.
- COMM 376 Communication and Culture
Cultural and intercultural communication theory and behavior, with a concentration on the development of specific communication skills which should facilitate effective intercultural communication.
OR
- COMM 377 Conflict Management 3
Communication strategies to manage and negotiate conflict in intrapersonal, interpersonal, groups, and organizational settings.
- EDUC 315 Multicultural Education 3
The conceptual manifestations of culture, race and ethnicity, class, gender, exceptionalities, language and bilingualism with the schooling process.
- ELA 315 Multicultural Leadership 3**
Leadership addressing culture, race, ethnicity, gender and lifestyle
- ELA 355 Leadership and Change in Education 3**
Survey of leadership and change practices focusing on their use in educational organizations.
- ELA 342 Current Issues in Educational Leadership 3**
This course addresses issues such as the rise in international education, education's costs, social media's role and influence, changes in state and national funding trends, student and faculty/staff diversity, among others. The focus of this course is centered on the actions and responses of administrators to the current issues they are facing.
- ELA 440 Management of Student Service in Higher Ed. 3
History and overview of student services such as admissions, counseling, registration, financial aid, housing, food services, and student organizations. Analyses of current issues in student services administration.
- ELA 450 Principles of Education Law and Policy 3**
Overview of the use of law and policy in schools and higher education.
- ELA 455 Principles of Ed Budgeting and Finance 3**
Analysis of budget and finance practices in education.
- ELA 472 History and Philosophy of Education 3

Overview of the historical development of the American school system and the relations of various philosophies to American education

ELA 485 Elements of Research

3

Survey and analysis of research methods and designs to create sound educational research.

ELA 499 Internship

6

Practical internship in an administrative setting under the supervision of experienced educational administrators.

- **Bold type indicates departmental courses that are already in existence**
- **Yellow highlight indicates courses for which course descriptions and syllabi are created and ready for submission when Course Action Forms (CAFs) are next accepted.**

APPENDIX 3

NAME _____ ID# _____ DATE _____

PROFESSIONAL EDUCATION

Educational Leadership

2014-2015 Catalog Year (degree requirements remain in effect for 6 years)

General Education = 39 Credit Hours

Area I: English and Communication Arts (10 cr)

* ENGL 111G (Freshman Composition)	4	_____	_____	_____	_____
ENGL 203G, 211G, 218G, 311G or 318G	3	_____	_____	_____	_____
COMM 253G, 265G or AXED 201G	3	_____	_____	_____	_____

Area II: Mathematics (6 cr) **

* MATH 112G, 142G, 190G or 210G	3	_____	_____	_____	_____
A ST/STAT 251G or 271G	3	_____	_____	_____	_____

Area III: Laboratory Sciences (8 cr) (Two different areas with labs) **

AGRO/HORT 100G					
ASTR 105G or 110G					
BIOL 101G, 110G, 111G or 211G					
CHEM 110G, 111G or 112G					
GEOL 111G, 212G, or GEOG 111G	4	_____	_____	_____	_____
PHYS 110G, 120G, 211G or 212G	4	_____	_____	_____	_____
ES 110G Environmental Science (F)					

Area IV: Social/Behavioral Sciences (9 cr) **

ANTH 120G, 125G, 201G, 202G or 203G	3	_____	_____	_____	_____
CEP 110G	3	_____	_____	_____	_____
ECON 201G, 251G or 252G	3	_____	_____	_____	_____
GEOG 112G or 120G					
GOVT 100G, 110G, 150G or 160G					
PSY 201G					
SOC 101G or 201G					
W S 201G or 202G					

Area V: Humanities and Fine Arts (6 cr) **

HIST 101G, 102G, 110G, 111G, 112G, 201G, 202G, 211G, 212G, 221G or 222G	3	_____	_____	_____	_____
ART 101G, 110G, 295G, 296G, DANC 101G, ENGL 244G, MUS 101G, 201G or THTR 101G	3	_____	_____	_____	_____

Viewing a Wider World (6 cr) – NMSU Graduation Requirement, not part of General Education

Must be from two different colleges (C EP 300V, ELA 350V and CEP 451V may not be used as a VWW)

Viewing a Wider World _____	3	_____	_____	_____	_____
Viewing a Wider World _____	3	_____	_____	_____	_____

This degree plan is designed to meet all of the NMSU general education requirements listed in the undergraduate catalog. However, if a course substitution is granted for this degree plan, be aware that it might not apply to another program.

General Electives (17 Credit Hours)

Electives to meet the 128 minimum credit hours for the Bachelors degree (Minimum of 17 credits required, however some students may need more than 17 credits to meet the 128 minimum):

_____	3	_____	_____	_____	_____
_____	3	_____	_____	_____	_____
_____	3	_____	_____	_____	_____
_____	3	_____	_____	_____	_____
_____	3	_____	_____	_____	_____
_____	3	_____	_____	_____	_____

MINIMUM CREDITS FOR DEGREE 128
MINIMUM UPPER DIVISION REQUIRED (300+) 48

The College of Education requires a minimum cumulative GPA of 2.5 for graduation, and a minimum grade of "C" in all ELA Prerequisite, Core and Minor/Track courses.

CHECKED BY: Name (Print): _____ Signature: _____ Date: _____

Elective Options for the Minor/Track Courses

Some courses listed may have pre-requisite requirements. See NMSU undergraduate catalog for course descriptions and details.

ACCT	252	Financial Accounting	3				
ACCT	351	Accounting Systems	3				
ACCT	353	Cost Accounting	3				
CAST	301V	Intro to Child Advocacy	3				
CAST	302	Prof & Sys Resp to Child Maltreatment	3				
CAST	303	Prev, Trauma Informed Treatment & Adv	3				
C EP	320	Sex Roles in Education	3				
C EP	461	Family Guidance	3				
C J	345	Victimology	3				
C J	360	Juvenile Justice System	3				
C J	425	Issues in Ethics, Law & C J	3				
COMM	370	Organizational Communication	3				
COMM	384	Interpersonal Communication	3				
COMM	470	Leadership Communication	3				
EDUC	204	Foundations of Bilingual/ESL Education	3				
EDUC	317 V	Multicultural Issues in Soc	3				
EDLT	368	Integrating Technology with Teaching	3				
FCS	380	Family Dynamics	3				
FCS	383	Parenting & Child Guidance	3				
FCS	447	Infant & Early Childhood in the Family	3				
FCS	449V	Family Ethnicities & Subcultures	3				
GERO	415	Introduction to Gerontology	3				
GERO	450	Health Promotion for Elderly	3				
GERO	451	Aging and Public Policy	3				
GERO	494	Aging in a Multicultural Society	3				
MGT	315V	Human Relations in Organizations	3				
MGT	332	Human Resources Management	3				
MGT	388V	Leadership and Society	3				
MKTG	303	Principles of Marketing	3				
MKTG	311V	Consumer Behavior	3				
MKTG	314	Advertising Strategy	3				
PHIL	223G	Ethics	3				
PHIL	302	Business Ethics	3				
PHIL	330	Ethics & Biomed Research	3				
PSY	302	Abnormal Psychology	3				
PSY	350	Develop Psych: Conception-Childhood	3				
PSY	351	Develop Psych: Adolescence-Old Age	3				
SOC	357	Gender and Society	3				
SOC	359	Sociology of the Family	3				
SOC	392	Juvenile Delinquency	3				
SPED	406	High Incidence Disabilities	3				
SPED	450	Working with Young Child w Spec Needs	3				
SPED	451	Assessment of Young Children	3				
S WK	309	Socio-cultural Concepts	3				
S WK	443	Family & Child Welfare Practices	3				
S WK	497	Violence in the Family	3				
W S	356	Women and Politics	3				
W S	454	Women Crossing Borders	3				
W S	465	Sex, Gender & Body across Disciplines	3				

APPENDIX 4

NAME _____ ID# _____ DATE _____

**PROFESSIONAL EDUCATION
Educational Leadership**

2014-2015 Catalog Year (degree requirements remain in effect for 6 years)

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Area IV: Social/Behavioral Sciences (9 cr) **				
ANTH 120G, 125G, 201G, 202G or 203G	3	_____	_____	_____
CEP 110G	3	_____	_____	_____
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GOVT 100G, 110G, 150G or 160G				
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SOC 101G or 201G				
W S 201G or 202G				
Area V: Humanities and Fine Arts (6 cr) **				
HIST 101G, 102G, 110G, 111G, 112G, 201G, 202G, 211G, 212G, 221G or 222G	3	_____	_____	_____
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General Electives (15 Credit Hours)

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_____	3	_____	_____	_____	_____
_____	3	_____	_____	_____	_____
_____	3	_____	_____	_____	_____
_____	3	_____	_____	_____	_____
_____	3	_____	_____	_____	_____
_____	3	_____	_____	_____	_____

MINIMUM CREDITS FOR DEGREE 120
MINIMUM UPPER DIVISION REQUIRED (300+) 48

The College of Education requires a minimum cumulative GPA of 2.5 for graduation, and a minimum grade of "C" in all ELA Prerequisite, Core and Minor/Track courses.

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ACCT	351	Accounting Systems	3	_____	_____	_____	_____
ACCT	353	Cost Accounting	3	_____	_____	_____	_____
CAST	301V	Intro to Child Advocacy	3	_____	_____	_____	_____
CAST	302	Prof & Sys Resp to Child Maltreatment	3	_____	_____	_____	_____
CAST	303	Prev, Trauma Informed Treatment & Adv	3	_____	_____	_____	_____
C EP	320	Sex Roles in Education	3	_____	_____	_____	_____
C EP	461	Family Guidance	3	_____	_____	_____	_____
C J	345	Victimology	3	_____	_____	_____	_____
C J	360	Juvenile Justice System	3	_____	_____	_____	_____
C J	425	Issues in Ethics, Law & C J	3	_____	_____	_____	_____
COMM	370	Organizational Communication	3	_____	_____	_____	_____
COMM	384	Interpersonal Communication	3	_____	_____	_____	_____
COMM	470	Leadership Communication	3	_____	_____	_____	_____
EDUC	204	Foundations of Bilingual/ESL Education	3	_____	_____	_____	_____
EDUC	317 V	Multicultural Issues in Soc	3	_____	_____	_____	_____
EDLT	368	Integrating Technology with Teaching	3	_____	_____	_____	_____
FCS	380	Family Dynamics	3	_____	_____	_____	_____
FCS	383	Parenting & Child Guidance	3	_____	_____	_____	_____
FCS	447	Infant & Early Childhood in the Family	3	_____	_____	_____	_____
FCS	449V	Family Ethnicities & Subcultures	3	_____	_____	_____	_____
GERO	415	Introduction to Gerontology	3	_____	_____	_____	_____
GERO	450	Health Promotion for Elderly	3	_____	_____	_____	_____
GERO	451	Aging and Public Policy	3	_____	_____	_____	_____
GERO	494	Aging in a Multicultural Society	3	_____	_____	_____	_____
MGT	315V	Human Relations in Organizations	3	_____	_____	_____	_____
MGT	332	Human Resources Management	3	_____	_____	_____	_____
MGT	388V	Leadership and Society	3	_____	_____	_____	_____
MKTG	303	Principles of Marketing	3	_____	_____	_____	_____
MKTG	311V	Consumer Behavior	3	_____	_____	_____	_____
MKTG	314	Advertising Strategy	3	_____	_____	_____	_____
PHIL	223G	Ethics	3	_____	_____	_____	_____
PHIL	302	Business Ethics	3	_____	_____	_____	_____
PHIL	330	Ethics & Biomed Research	3	_____	_____	_____	_____
PSY	302	Abnormal Psychology	3	_____	_____	_____	_____
PSY	350	Develop Psych: Conception-Childhood	3	_____	_____	_____	_____
PSY	351	Develop Psych: Adolescence-Old Age	3	_____	_____	_____	_____
SOC	357	Gender and Society	3	_____	_____	_____	_____
SOC	359	Sociology of the Family	3	_____	_____	_____	_____
SOC	392	Juvenile Delinquency	3	_____	_____	_____	_____
SPED	406	High Incidence Disabilities	3	_____	_____	_____	_____
SPED	450	Working with Young Child w Spec Needs	3	_____	_____	_____	_____
SPED	451	Assessment of Young Children	3	_____	_____	_____	_____
S WK	309	Socio-cultural Concepts	3	_____	_____	_____	_____
S WK	443	Family & Child Welfare Practices	3	_____	_____	_____	_____
S WK	497	Violence in the Family	3	_____	_____	_____	_____
W S	356	Women and Politics	3	_____	_____	_____	_____
W S	454	Women Crossing Borders	3	_____	_____	_____	_____
W S	465	Sex, Gender & Body across Disciplines	3	_____	_____	_____	_____