

Minutes

Meeting of Faculty Senate Library Advisory Committee Monday, 4.8.19, 2:00-3:00 pm, Milton Hall 169

Guests from the Library: Katherine Terpis, John Sandstrom, Mariaelena De La Rosa, Ellen Bosman

FSLAC Attendees: Christopher Brown, Chris Sroka, Enedina Vázquez, Mike Hyman, Gaurav Jha, Molly Molloy, Eric Scholljegerdes, Dean Elizabeth Titus, Meg Goering, Lori Saiki, Samantha Villa (online), John Miers (online)

Action items are shown in **highlight**

1. Guests from Library Collections Development (CD) Team introduced themselves
2. Members of FSLAC introduced themselves
3. Guests from the Library CD Team gave a presentation on acquisitions and serials reduction efforts. Highlights of the presentation are given below. Slides from the presentation will be made available on the FSLAC section of the Faculty Senate website (<https://facultysenate.nmsu.edu/faculty-senate-library-advisory-cmte-fslac/>).
 - There has been a downward trend in funding for library collections due to decreases in research overhead and I&G funding. Some of this decrease has been offset by student fees.
 - Average inflation for a journal is 6 - 6.5% per year. Combined with decreasing funding, this leads to cancellations of subscriptions.
 - The collections budget overall is devoted 70% to journals, 25% to databases, and 5% to books. Journals in STEM fields make up 62.1% of the journal budget.
 - The schedule of the cancellations process and groups responsible was presented. It is also available in more detail on the Library website. This year, an announcement was posted on Hotline to inform the university community. A second request for feedback was sent out along with a deadline extension. The Library received six responses to the request for feedback.
 - The criteria for considering the cancellation of a subscription was considered. One criterion is that there is an average use of 5 or fewer requests for articles for a given journal over a three year period.
 - A question was asked ~ Is it more efficient to buy articles ad hoc or subscribe? Answer - It depends. This is the reasoning behind the 5 or fewer average use criteria.
 - A question was asked - The deadline to cancel subscriptions is September 1. Why does the process for cancelling start so early (December 1 of the previous year)? Answer - Cancellation decisions need to be made before the budget is final. Many things affect

the Library budget, including GO bond sales which is usually not known until very late in budget process. Databases have an earlier cancellation date (April 1).

- It was noted that there is a shift from owning items to accessing items through interlibrary loan (ILL). 70% of ILL users are students, 25% are faculty, the rest are staff. NMSU Library is able to fill 98-99% of ILL requests, the system fills 95%.
 - A question was asked - For students taking online programs, does the Library mail books? Answer - Yes. The time it takes depends on how far to mail it.
 - A question was asked - Does the Library have a representative on NMSU Online (NMSUO)? Answer - Yes. Dean Titus also has input on NMSUO.
 - A question was asked - How do library subject specialists weigh into the collections cancellation process? Answer - See the libguide for detailed steps. The list of subscriptions to consider cancelling is sent to specialists before it is sent to faculty. This year, only one specialist responded.
 - A question was asked - On main campus, does the Library ever meet with department heads? Answer - The Library will meet with whomever asks, but decisions are usually made late in Spring semester or in summer. There is usually not much time to meet with department heads individually. The Library usually works with departmental liaisons instead (through subject specialists).
 - Dean Titus noted that each community college has its own library budget and system.
4. Meg brought up the issue of Library support for graduate students on theses and dissertations.
- The Graduate School is moving to electronic submission. Theses and dissertations will be stored electronically in ProQuest.
 - There is no support on campus to help students format their submissions or to teach them how to use Word to do their own formatting. Graduate students are having to pay for support from outside of the university to get formatting done or watching videos on how to do it.
 - Formatting requirements and instructions on the Graduate School website are confusing.
 - Dean Titus noted that formatting is program-specific. This is a broader issue than just the Library. A funding source would need to be identified in order to provide help to students.
 - The role of the Library is to make the dissertation/thesis searchable. ProQuest takes whatever format the university approves of. The Library will investigate what existing instructional tools are available.
 - A subcommittee of FSLAC will talk to the Graduate Council about this issue. Christopher Brown and Meg Goering agreed to be on the subcommittee. By this note in these minutes, we ask for more volunteers.
 - A meeting of the Graduate Faculty will be held soon. This issue can also be discussed then.
 - It was suggested that a booklet/libguide could be made available at Graduate Student Orientation. Gaurav will bring this up at Graduate Student Council. Eric will add it to the Graduate Council agenda.

5. Christopher Brown confirmed that the Senate Web portal is set up. All FSLAC documents are now accessible there. Anything we want posted, Gloria can put up there. The website is <https://facultysenate.nmsu.edu/faculty-senate-library-advisory-cmte-fslac/>.
6. The committee continued to discuss how results from Hathitrust are reported when using the NMSU Library's search tool (Primo).
 - FSLAC requested that the search tool be set so that not all of Hathitrust's results turn up. Students are getting frustrated that results "available online" aren't really available.
 - Library representatives responded that the user has options at the top of the search page to choose NMSU only. The Library cannot change Primo settings for every user.
 - The Library is working to get Hathitrust working optimally. They are looking at the full functionality of it. Training will be provided in Fall through the Teaching Academy and a libguide will be published.
 - The Library recommends that for now, users go directly to Hathi.
7. The committee discussed recent moves to “mediate” Kanopy streaming service.
 - Meg noted that some professors were heavily impacted by the decision to mediate access, especially in film history.
 - Library representatives noted that almost half of their non-subscription funding went to Kanopy when unmediated.
 - Under the current process, the requester fills out a form requesting access. If a professor requests the video for a class, it is usually approved in 12 hours. If a student requests the video for a class, the student is asked to provide the class name and professor. John Sandstrom then contacts the professor and confirms the video is needed for the class. Many times, the student requesting the video does not respond to John's request for class information.
 - The Library hopes to have a procedure in place by July 1 that is more collegial and not solely up to John to decide who gets access. The Library will send a survey to the university community to get feedback on Kanopy. The Library can already tell by usage that it's popular.
 - The Library closed a loophole that allowed non-NMSU faculty to access Kanopy.
8. The committee agreed to meet in September, November, February, and April of next academic year. Christopher Brown will send a Doodle poll as the dates get closer.
9. FSLAC members were encouraged to email Christopher B., Samantha, and Chris S. any items they wish to discuss at the next meeting.

Sign in sheet - FSLAC Meeting
4.8.19

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