

## Minutes

### Meeting of Faculty Senate Library Advisory Committee Thursday, 11.21.19, 4:00-5:00 pm, Milton Hall 85

- Introduction of new member, Susie Bussman, as NMSU-Online rep
- Revision to Bylaws to add Susie Bussman as NMSU - Online rep
  - Committee unanimously approved motion to amend bylaws to allow a representative from NMSU-Online to serve on the committee in an ex officio capacity
  - The secretary will amend bylaws accordingly
- Presentation on “Primary sources available in the Digital Collections at NMSU”- Monika Glowacka-Musial (NMSU Metadata Librarian), and Matt Martinez and Tiffany Schirmer (NMSU Library Specialists)
  - A discussion followed on the difficulties of adapting handwritten documents to text
- Update from Library leadership on Action Items from last meeting
  - Communication plan on sharing data on Library policy and cancellation/deselection activities (Dean Titus)
    - The Library is in the process of changing the model for dissemination to one that is college-level. The concept is to have a newsletter with college-specific themes that each college can disseminate through its existing network. As an example, the Library just acquired Westlaw, but making the announcement through NMSU Hotline doesn't seem customized enough.
    - Dean Titus is meeting with each college dean, ADR, and associate dean for academics. All colleges have agreed to work with the Library on this. The first college to have a newsletter will be Engineering. A newsletter for Arts & Sciences and Business is under development.
    - The target date for publishing the newsletter is February 1. This date was chosen to avoid times when faculty are excessively busy.
    - Chris B. indicated that the committee is willing to review any drafts of the newsletters.
    - Chris B. asked if the newsletters will be posted on the web. Dean Titus responded that the newsletters can be posted on the Library website.
    - John Mullen suggested listing Library resources on Looking Glass (a student portal for resources accessed through my.nmsu.edu). He will provide additional insight into this next semester.
  - Update on the Library's strategic plan, with special focus on Library support for LEADS 2025, Beyond Borders, and NMSU's efforts to achieve R01 research status (Dean Titus)
    - The Library's deadline for internal comments was last Friday.
    - Next step is to post the plan on the Library's website.
    - Deadline for plan is December 15.

- The plan consists of strategic targets for the Library and those related to NMSU LEADS. Dean Titus offered to discuss the plan at a future meeting, including what the Library chose to include in the plan and how they plan to proceed implementing it.
  - Chris B. stressed the importance of having a subspecialist in international/border issues in light of the newly formed Beyond Borders community of practice
  - Dean Titus indicated that a new area for the Library to address is how to support online only students
- Brief introduction of *2019 State of Academic Libraries Benchmark Survey* ~ Not discussed
- Other items
  - Dean Titus offered the committee the opportunity to tour the Library and to see presentations from other Library specialists
- Next meeting
  - Chris B. will send an invitation for agenda items as we approach the next meeting date
  - A Doodle poll will be sent out in January for dates of the next meeting in February
  - Dean Titus requested whether the meetings can be scheduled out further in advance, perhaps for the whole semester. Chris B. said he will consult with officers.

#### Action items

- Chris S. will amend bylaws to add representation of NMSU-O as ex-officio member
- John Mullen will follow up on posting Library resources on Looking Glass
- Chris B. will consult with committee officers about planning meetings for the entire semester before sending out a Doodle poll

# Sign in sheet

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