

NMSU Policy Manual

5.15.50

A postdoctoral appointment is a classification for those individuals who are exemplary scholars, who have recently been awarded a doctoral degree, but who wish to continue their education and research experience under the direction of a professor at the university. This regular professional appointment

is normally for 1 or 2 years and under no circumstances will an individual remain in this classification for more than 3 years. The position is advertised and applications submitted to the hiring department in compliance with the guidelines for hiring exempt staff, but without the requirement for a position

description questionnaire. An E-Hire Form is submitted through the Human Resource Services Office to the executive vice president and provost. No offer may be made until approval is given. A postdoctoral fellow has the following privileges: (1) may take one course per semester without tuition charge; (2) is eligible to purchase an employee parking permit; (3) may purchase athletic tickets, activity tickets, and gymnasium privileges; (4) is eligible for privileges at the library; (5) is eligible for other employee benefits available to regular employees, including annual and sick leave, and health, dental, and life insurances.