

Faculty Senate Proposal

Proposition: 02-08/09
Sponsor(s): Jeff Amato, Chris Brown, Michele Nishiguchi (A&S)

Proposed Committee Assignment: Scholastic Affairs
Actual Committee Assignment: University Affairs 9/18/08

Title: A Memorial to Change the Deadline for Filing the "Application for Degree" Form at the Registrar's Office.

Proposal:

Whereas current NMSU policy is to require a student to file an "Application for Degree" on the first day of classes;

Whereas missing this deadline results in a \$25 fee for the student;

Whereas the first week of class is often hectic;

Whereas scheduling a defense or graduation often requires consultation with advisors;

Therefore, it is resolved that the NMSU Registrar should set a deadline for filing "Application for Degree" to the second Friday after the beginning of instruction.

Rationale:

Each student that plans to graduate in a given semester has to file an "Application for Degree" form with the Registrar (<https://www.nmsu.edu/~registra/degreeapp/>). The fee to file this form is \$25 for an undergraduate degree and \$35 for a graduate degree. This deadline is the first day of classes each semester. If this deadline is missed by one day, the late fee is \$25.

Given that the first week of classes is often hectic, and given that the decision to schedule a graduate defense often requires discussion between the student and professor, I propose that this deadline be moved to a slightly later time. Most semesters begin in the middle of the week, and we propose moving the deadline to the second Friday following the first day of instruction. As an example, the deadline for the current semester would move from August 21 to August 29.

The NMSU Faculty Senate believes this is more reasonable and should not result in undue inconvenience for the Registrar's Office.