

# Memorandum

**TO:** Faculty Senate

**FROM:** Stuart Munson-McGee, Faculty Senate Vice-Chair

**CC:** Dennis Clason, Faculty Senate Chair  
Britney Stout, Faculty Senate Recording Secretary

**DATE:** March 6, 2014

**SUBJECT:** Monthly Report

**ATTACHMENTS:** 1) Faculty and Student Headcounts for Fall 2013 from OIA  
2) Allocation of Senators for 2014-2015

A topic currently making its way through ADAC that may be of interest to Faculty Senate:

1. **Course Time-Block/Scheduling.** This is being much discussed in ADAC with the current discussion focusing on “white space” and “fill rates”. White space is the portion of a time block which a room cannot be scheduled because a class does not use the entire block. For example, if a 3-credit lecture class met on M/W from 8:30-9:45 and not at all on Friday, M/W from 9:45-10:30 as well as F 8:30-10:30 would be considered white space. Fill rate is simply the percentage of time that the rooms are used. These two metrics were front-and-center in the discussion of possibly changing the course schedules from the current structure to one in which M/W/F mornings and all day T/R remained unchanged but M/W afternoons would change to match T/R afternoons (fewer but longer times) and F afternoon would change to long (2.5 to 3 hour) blocks. The Registrar’s office conducted a study comparing the two schedules and found that after the initial pass (which didn’t include “negotiations” to enhance the assignment rate), approximately 79% of the courses would be accommodated with the altered schedule. This is a similar number to what happens with the current schedule.

The calculations for the allocation of senators for the 2014-2015 year have been finished. Attached to this report is the raw data of Faculty and Student headcount by college for the main campus provided by the Office of Institutional Analysis. The second attachment summarizes the calculations performed. The final allocation is given below and compared to the current allocation:

College/Electing Group	Faculty Based	Major Based	2014-2015 Allocation	2013-2014 Allocation	Change in Allocation
Agricultural, Consumer & Environmental Sciences*	4	3	7		-7
Arts & Sciences	10	8	18		-18
Business	2	3	5		-5
Education	3	3	6		-6
Engineering	3	4	7		-7
Health & Social Services	1	2	3		-3
Community Colleges (tenure/tenure-track)			4	4	0
Cooperative Extension Service (tenure/tenure-track)			3	3	0
Library			1	1	0
Main campus (non-tenure track)			4	4	0
Community Colleges (non-tenure-track)			1	1	0
Cooperative Extension Service (non-tenure-track)			1	1	0
<b>TOTAL</b>	<b>23</b>	<b>23</b>	<b>60</b>	<b>14</b>	<b>-46</b>

\* Includes Agricultural Experiment Station Faculty